



OFFICE OF EQUITABLE
TRANSIT & MOBILITY
DEPARTMENT OF PUBLIC WORKS



Now Seeking INTERNS

OETM seeks two interns. Positions will run August 2023 to June 2024.
25 hours/week, schedule flexible.

Position :

- ✓ Outreach Coordination Intern, \$20/hr
- ✓ Multimodal Planning Intern, \$25/hr

APPLY NOW



Send your resume and interest letter by July 14, 2023 to
connects@rva.gov

✓ Outreach Coordination Intern, \$20/hr

This internship will bring on a skilled Richmonder to learn and grow as an outreach coordinator. Primary learning opportunities include acquiring equitable engagement skills, developing outreach strategies for minority and low-income populations, developing social media and web marketing for OETM projects. This internship will provide the opportunity to work closely with the OETM outreach coordinator and OETM planning staff on a multitude of multimodal projects and programs.

Qualifications:

- High school diploma, some college or associates preferred but not required.
- Understanding of needs of marginalized communities
- Preferably some level of organizing or public facing outreach volunteer or work experience
- Ability to speak and engage with people from various backgrounds and ability to make meaningful connections through conversation
- Must be able to attend public meetings, pop ups, and other events on nights and weekends



✓ Multimodal Planning Intern, \$25/hr



This internship will bring on a skilled Richmonder to learn and grow as a multimodal planning and support intern. Primary learning opportunities include planning and implementing a tactical urbanism program as part of Richmond Connects implementation. It will also include learning about and support for implementation of the Electric Vehicle action plan, RVA bike share expansion, the free-rides-to-work program, and other OETM projects. This internship will provide the opportunity to work closely with the OETM planning staff, OETM outreach coordinator and OETM administrator on a multitude of multimodal projects and programs.

Qualifications:

- Undergraduate degree or be working towards a degree in urban and regional planning, environmental policy, public policy, or a related field
- Ability to manage multiple tasks at once and prioritize accordingly
- Ability to research and provide briefings on topics in timely manner
- Interest in equitable transportation planning
- Some volunteer or work related experience in community organizing or community planning preferred
- Interest in tactical urbanism and quick project delivery means and methods